|  |  |  |
| --- | --- | --- |
| \\csg-cpfps1\RSU$\Data from D\logos\Fig1_RGB.jpg | Where have **you** seen wildlife around Glasgow? | \\csg-cpfps1\RSU$\Data from D\logos\image001 comp.jpg |

##### Please tell us about any animals and plants you’ve seen around Glasgow\* (including Glasgow, East Dunbartonshire, West Dunbartonshire, Renfrewshire, East Renfrewshire, Inverclyde, North Lanarkshire, South Lanarkshire and Argyll & Bute)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **What animal or plant did you see?** | **Where did you see it?** (Please be as precise as possible**)** | **Map grid reference or postcode** | **What date did you see it on?** | **How many did you see? Any other comments?** |
| Example: *Grey squirrel* | *Kelvingrove Park, just outside museum* | *NS568663 (G3 8AG)* | *1 May 2018* | *One, climbing tree near banks of river* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |
| --- | --- |
| **Your name:** | **Address:** |
| **Phone no:** | **E-mail address:** |

I am happy for my details and associated records to be stored on a computerised database.

(please sign)………………………………… Date……………………………

|  |  |  |
| --- | --- | --- |
|  | **Please ensure you have been provided our (general privacy notice) for a form collecting personal information. You can also see our (privacy statement) on our website for further details on how we collect, use, share and store personal information.**  **Specific processing purposes and legal basis, etc:** Biological Records Centre | |
|  |  |  |
|  | cid:B65EEAE4-4073-42FC-826F-3CF33B9CB36D@glasgow.gov.uk | **(controller) who we are:** |
|  |  | Glasgow Life, the operating name of Culture and Sport Glasgow, is the controller of personal information collected by us that is necessary for our processing purposes. See **contact us** for details of our data protection officer. |
|  |  |  |
|  | cid:B65EEAE4-4073-42FC-826F-3CF33B9CB36D@glasgow.gov.uk | **Specific (purposes) why do we need your personal information and what do we do with it?** |
|  |  | 1. You are giving us your personal information to allow us to record data about your observation of wild life in support of nature conservation, research, education and public information. We also use your information to verify your identity where required, contact you by post, email or telephone and to maintain our records. |
|  |  |  |
|  | cid:AB68E430-C7D3-4A29-84C5-E56388BD4DB7@glasgow.gov.uk | **Specific (legal basis) for using your information:** |
|  |  | 1. Necessary for the performance of a task carried out in the public interest by Glasgow Life. |
|  |  | You can see a summary of how **your rights** are implemented for each **legal basis** used at: [www.glasgowlife.org.uk/privacy](http://www.glasgowlife.org.uk/privacy)-rights |
|  | cid:B65EEAE4-4073-42FC-826F-3CF33B9CB36D@glasgow.gov.ukcid:04E5D61D-F111-4DAD-AFE6-490912EFEDA2@glasgow.gov.uk | **(more information)**  You can find more information about how we handle your personal information at: [www.glasgowlife.org.uk/privacy](http://www.glasgowlife.org.uk/privacy). If you need help in another format e.g. large print, braille or audio, please ask a member of staff, contact us or visit: [www.glasgowlife.org.uk/accessibility](http://www.glasgowlife.org.uk/accessibility)  **(contact us):** You can contact our data protection officer about any data protection matter by post at this address: c/o Data Protection, GCC, City Chambers, George Square, Glasgow G2 1DU, United Kingdom; by email at: dataprotection@glasgow.gov.uk; and by telephone on: 0141 287 1055. |

Please return to:

Biological Records Centre, Glasgow Museums Resource Centre, 200 Woodhead Road, South Nitshill Industrial Estate, Glasgow, G53 7NN

Or email [biological.records@glasgowlife.org.uk](mailto:biological.records@glasgowlife.org.uk)