



GLASGOW'S BEST VENUES FOR HIRE

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CITY HALLS AND OLD FRUITMARKET  
CONCERT HIRE



**Glasgow**life™

## City Halls

City Halls is the oldest purpose built performance and meeting space in Glasgow and has undergone an extensive £15 million redevelopment which has enhanced the beauty of the original features whilst maximising and modernising the Halls' excellent multi-purpose facilities.

The meeting rooms and conference spaces within the complex are suitable for hosting from 15 – 400 delegates.

The venue lies right in the heart of the Merchant City, Glasgow's arts and culture quarter.

The Grand Hall is a lavish formal auditorium with world-renowned acoustics, raked seating and balcony. It offers the perfect setting for formal awards ceremonies and presentations. The Grand Hall seats up to 936 delegates and you can rest assured that every one of them will have a good sightline to the stage, whilst sitting in comfort.

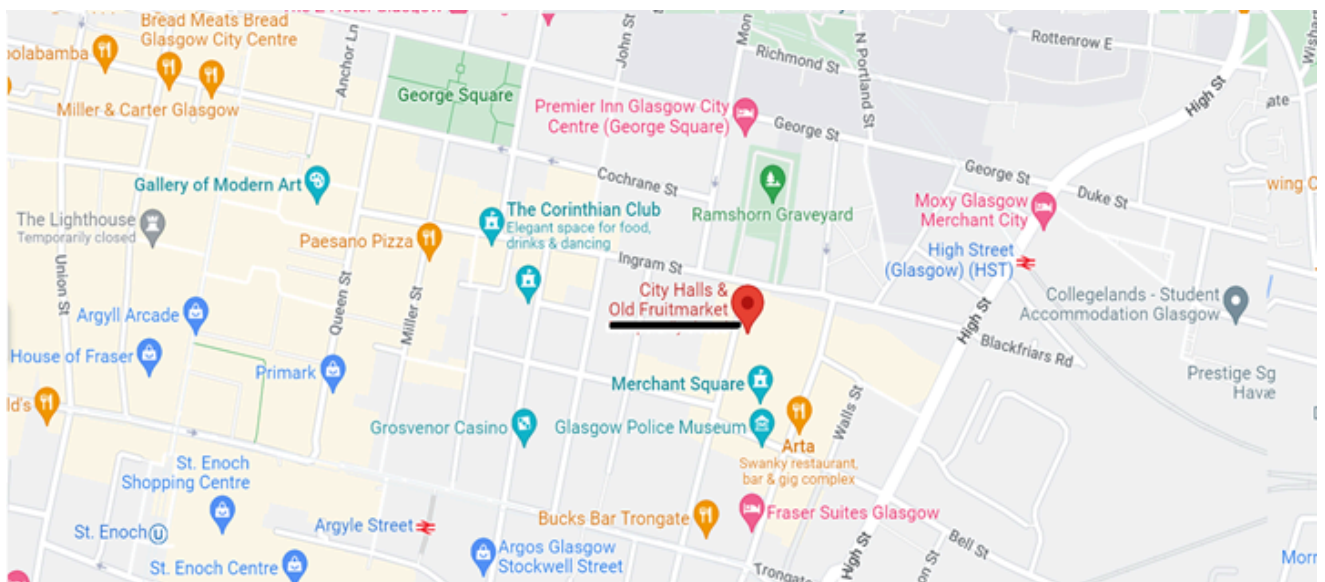
## Old Fruitmarket

The Old Fruitmarket is a venue with huge character with its lofty vaulted roof, listed cast iron columns, original signage and balcony. Part of the City Halls complex it is an incredibly versatile venue which can host product launches, awards ceremonies and trade fairs as well as theatre events, banquets, concerts, ceilidhs, fashion shows and weddings.

The Old Fruitmarket building has been extensively refurbished giving this iconic venue a new lease of life. It has since played an important role in hosting many of the city's key cultural events and celebrations.

The atmospheric Old Fruitmarket can host major events and the venue lies right in the heart of the Merchant City – Glasgow's arts and cultural quarter.

The Victorian architecture creates a visually dramatic setting for any event. Prepare to be caught under the spell of this hugely versatile and atmospheric venue as soon as you walk through its doors. This spacious and entrancing venue has kept all of its period charm after its extensive refurb as part of the City Halls complex development.





# CITY HALLS AND OLD FRUITMARKET CONCERT HIRE

## GRAND HALL



## OLD FRUITMARKET



## 2024 VENUE HIRE

### Old Fruitmarket

£2900.00+VAT\* plus 10% Box Office Commission

*545 x Theatre style – total inclusive of 5 wheelchair companion seats  
1300 x Standing (1100 ground floor and 200 balcony) – wheelchair + companion  
located on balcony level – 10 maximum  
392 x Cabaret style (small occasional tables with 6 chairs per table)*

### Grand Hall

£2900.00+VAT plus 10% Box Office Commission

*936 x Theatre Style, but will reduce depending on stage size.  
An additional 100 can be accommodated on the choir benches*

## BUILDING OPENING HOURS

Our building closing hours are event dependent. The curfew for concerts is 11pm.

Venue Technical Specs available upon request.

## AUDIO VISUAL EQUIPMENT HIRE

### Grand Hall

Staging:	Standard stage is 15.6 metres wide, 11.4 metres deep and is an open concert platform. The front of the stage is 1 metre above the stalls level. There are stage risers permanently installed on the stage. 3 tier fixed risers.
Sound Tech:	£300+VAT^ (Mandatory if using in-house system)
Lighting Tech:	£300.00+VAT~ (Mandatory if using in-house system)
Radio Mics:	£75.00+VAT per unit
Piano Tuning:	£270.00+VAT* including 1 tuning (Steinway Model D Grand piano)
Additional Piano Tuning:	£100.00+VAT per tuning

### Old Fruitmarket

Staging:	Fixed staging area (8.9m wide, 6m deep and front of stage 1.31m high)
Sound Tech:	£300+VAT
Lighting tech:	£300.00+VAT
Radio Mics:	£75.00+VAT per unit

**Additional AV Equipment may be available on request.**

## DISABLED ACCESS

All our auditoriums are fully accessible to those with mobility difficulties and wheelchair spaces are available. All entrances at City Halls and the Old Fruitmarket are at ground level. At City Halls and the Old Fruitmarket, disabled spaces are available at Q-Park on Albion Street and the NCP on Glassford Street.

## CANCELLATION POLICY

### Cancellation 12 weeks or more prior to event:

- Deposit non-refundable (Full Venue Hire)

### Cancellation less than 12 weeks, but more than 6 weeks prior to event:

- Deposit non-refundable (Full Venue Hire)
- 25% of total Catering booked is chargeable

### Cancellation less than 6 weeks prior to event:

- Deposit non-refundable (Full Venue Hire)
- 50% of Catering booked is chargeable

### Cancellation less than 2 weeks prior to the event:

- Deposit non-refundable (Full Venue Hire)
- 100% of Catering booked is chargeable

## SECURING YOUR BOOKING

If you would like to secure the booking, a Deposit Request will be sent to you from our Finance Team at Head Office. Your Deposit will comprise of your full room hire rate (which is non-refundable). Additionally, on receipt of your confirmation you will be issued with a Contract Copy. You would then print, date and sign two copies retaining one for your files and returning the other by post to the venue or scanned and returned by email, with the required information below.

- Type of Event
- Event Title
- Event On Site Contact (on the day including mobile tel no.)
- Event Schedule (Including get in/get out time/ start & finish times)
- Room Set Up Requirements (Standing/ Cabaret etc) and for how many people
- AV Hire Requirements
- Full Invoice Address (including postcode, contact name and telephone no.)



## Catering provided by **ENCORE** hospitality services

All of our catering is supplied by the award winning Encore Hospitality Services. They have a range of pre-set menus for every occasion; from small meetings to 3 course banquets.

Our team of Event Coordinators can supply these, with full details, on request. Should you have any specific requests, not covered by our menus, please let us know and we will work with the catering team to best to offer alternatives.

We can accommodate for all of your guests dietary requirements, but please provide notification prior to the event so we can offer alternative options.

Please note we require menu confirmation at least 14 days in advance and final numbers no later than 10 days out.

### **Day Delegate Rate**

Options from £28.50+VAT

Water on tables

Arrival tea, coffee and fresh pastries

Mid-morning tea, coffee and Border Biscuits

Chef's choice buffet with tea and coffee

Fruit juice & mineral water served with lunch

### **Finger Buffet**

Options from £15.95+VAT

### **Hot & Cold Fork Buffet**

Options from £27.50+VAT

### **Fixed Price Menu Selection**

2 course meal with coffee - £40.00+VAT

3 course meal with coffee - £50.00+VAT

### **Canapes**

Options from £12.25+VAT per person

**Minimum numbers and linen costs may apply.**







# CITY HALLS AND OLD FRUITMARKET CONCERT HIRE

## GRAND HALL - UPSTAIRS

### BALCONY

<b>J</b>	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	<b>J</b>		
	1	2	3	4	5	6	<b>I</b>	7	8	9	10	11	12	13	14	15	16	17	18	<b>I</b>	19	20	21	22	23	24					
	1	2	3	4	5	6	<b>H</b>	7	8	9	10	11	12	13	14	15	16	17	18	<b>H</b>	19	20	21	22	23	24					
	1	2	3	4	5	6	<b>G</b>	7	8	9	10	11	12	13	14	15	16	17	18	<b>G</b>	19	20	21	22	23	24					
	1	2	3	4	5	6	<b>F</b>	7	8	9	10	11	12	13	14	15	16	17	18	<b>F</b>	19	20	21	22	23	24					
	1	2	3	4	5	<b>E</b>	6	7	8	9	10	11	12	13	14	15	16	17	<b>E</b>	18	19	20	21	22							
		<b>D</b>	1	2	3	4	5	6	7	8	9	10	11	12	<b>D</b>																
	<b>C</b>	2	3	4	5	6	<b>C</b>	7	8	9	10	11	12	13	14	15	16	17	18	<b>C</b>	19	20	21	22	23	<b>C</b>					
	1	2	3	4	5	<b>B</b>	6	7	8	9	10	11	12	13	14	15	16	17	<b>B</b>	18	19	20	21	22							
	1	2	3	4	<b>A</b>	5	6	7	8	9	10	11	12	13	14	15	16	<b>A</b>	17	18	19	20									

### SOUTH BALCONY

<b>BB</b>	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22										
<b>BB</b>	23	24	25	26	27	28	29	30	31	<b>AA</b>	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22

### NORTH BALCONY

<b>DD</b>	1	2	3	4	5	6	7	8	9	10	11	<b>DD</b>	12	13	14	15	16	17	18	19	20	21	<b>DD</b>	22	23	24	25	26	27	28	29	30	31	<b>DD</b>
<b>CC</b>	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			

### STAGE