

Community Heritage Grants: Uncovering Sauchiehall Street

Guidelines 2024/2025

Please read these guidelines carefully. Applications should be submitted using the application form and returned by email to amcv@glasgowlife.org.uk with the title “Community Heritage Grant: Uncovering Sauchiehall Street” – GROUP NAME” by **Monday 7th October 2024 – mid-day (12:00pm)**.

Introduction

Glasgow Life are inviting community and heritage organisations, social businesses, and community groups working around Sauchiehall Street to come together to explore the street’s heritage with their communities through a Small Community Grants programme.

We want to bring residents, businesses, and visitors into the conversation about Sauchiehall Street’s intangible heritage, which lives in people’s collective memories of the street as a place of vibrancy and cultural activity, as well as the heritage of the built environment. By uncovering the past together, we hope this will lead to conversations about the street’s future renewal as a Culture and Heritage District, as shaped by the community.

This fund is intended to give community groups the opportunity to pilot new ideas, or create new activity for existing programmes, with a focus on celebrating the heritage of Sauchiehall Street and bringing your community into conversations about how this should shape its future.

For this grants programme, we will be using a participatory budgeting format to involve the Sauchiehall Street community in the decision-making process for how resources should be shared in the community.

Activities will form part of a wider 18-month programme of activity designed to uncover, animate and renew the street for the people who live, work and visit the area. The successful ideas and pilot projects from this phase will also inform a 10-year framework that will set out how culture and heritage will contribute to and inform the regeneration of Sauchiehall Street.

What is heritage?

Celebrating heritage isn’t just reserved for archives and museums, and those who engage with them, but is part of our everyday environment and lives in our memories of places, spaces, and people. Tangible heritage is our physical buildings and civic spaces, artifacts, and

archives. Intangible heritage is our customs, music, dance, folklore, traditions, skills and stories which live in our memories.

This scheme is supported by the National Lottery Heritage Fund.

Eligibility

This opportunity will only be open to community and heritage organisations, businesses with social aims, and community groups working in the geographical areas of Sauchiehall Street, Bath Street, Renfrew Street and Garnethill.

We will not be accepting applications from organisations who do not deliver activity outside of the geographical area stated above.

All applicants must be a formally constituted group or organisation. We are unable to consider applications from individuals or newly established organisations. Groups can apply if they have a financial host, or partner who they work with who holds funding on their behalf.

We will accept separate applications from groups who share a building, or financial host.

Businesses are only eligible if they have social aims, or have a core community group which they work with. They must demonstrate in their application that their project would be of public benefit, and not commercial gain.

Applicants should:

- have a Managing Body, management committee (or similar body) which meets regularly.
- have elected office bearers e.g. chairperson, secretary and treasurer or equivalent; (unless you are a business applying)
- have financial procedures in place explaining how money is managed
- have a Governing Document or equivalent (e.g. a constitution) that has been approved by the Organisation and signed by an office bearer
- have a registered bank account
- have public liability insurance
- be working with communities in and around: Sauchiehall Street, Bath Street, Renfrew Street and/or Garnethill

Events can be delivered by existing staff, an external company or freelancer. Staff working with children and young people must hold a PVG certificate from Disclosure Scotland.

If your work takes place in a Glasgow Life venue (Glasgow Royal Concert Hall etc) in the nature of support, please note this as an in-kind contributions and include in your budget. Organisations that receive support from Glasgow Life Festivals (MCF, Mela, Celtic Connections, Aye Write, Glasgow International etc) are not eligible for support from this scheme.

Exclusions

The following are not eligible for support from this scheme:

- Proposals for ongoing running costs or repairs
- Applications where members of the community are excluded on the grounds of race, faith, gender, sexuality, disability.
- Applications from sole traders
- Start-up costs for new organisations or Building Development or Travel Costs.
- Applications to run, enter or apply for Competitions, Scholarship or Bursary Schemes.
- Applications to acquire land or buildings

Support Available

This funding scheme is designed to provide small, one-off grants of up to **£3,000**. The total pot of funding for this scheme is **£25,000**. If successful, you may not receive the full level of funding requested and the participatory budgeting group reserves the right to offer a different amount to that requested. We may also match organizations with similar projects to encourage partnership working and collaborating.

Examples of activity we may support:

- Oral history recordings of people's stories, memories, and songs, as a way of communicating and revealing the past of Sauchiehall Street
- Community archaeology involves the active participation of volunteers in archaeological activities, everything from investigating, photographing, and surveying Sauchiehall Street
- Cultural traditions exploring the history of different cultures who live on and around Sauchiehall Street through storytelling, or things that you do as part of your community. This could be anything from dance and theatre, to food or clothing. It could also include the heritage of languages and dialects.
- Exploring the historic buildings, monuments, and the historic environment on the Sauchiehall Street area.

- Commemorations and celebrations– telling the stories and histories of people, communities, places or events related to specific times and dates in the area.
- The existence of greenspaces and gardens in and around Sauchiehall Street – their histories, preservation, and future.

Reporting

A simple reporting form will be needed to be submitted on completion of activity. This will aim to capture the story of the project; conversations and content which have been uncovered as part of the process as well as who was engaged with. The reporting will go towards creating a plan for the street which is informed by what local people believe is important to celebrate about the street; inform its future regeneration and projects which have the potential for future investment. Being part of the future phase will focus on culture and heritage interventions as part of a wider programme over 10 years.

If access support is needed, we can support with compiling this report through recorded conversations and feedback at the end of the project's delivery. Reporting should be submitted **on Friday 13rd June**.

Criteria

The primary consideration when assessing applications will be how they bring communities into the conversation around Sauchiehall Street's heritage and how this should inform and influence its future. Please consider how your application meets the following criteria:

- Encourage participation with heritage by groups who may often be excluded from these conversations
- Bring a wide range of people into the conversation about Sauchiehall Street's heritage and future
- Community benefit and meets community demand
- Clarity of management and delivery structures
- Financial viability and value for money
- Improves equality & social cohesion
- Considers environmental impact in activity planning, delivery and/or content
- Generates a range of outputs and materials to inform the future of Sauchiehall Street and contribute to the project archive.

Participatory Budgeting

For this grants programme, we will be using a participatory budgeting format to involve the Sauchiehall Street community in the decision-making process for how resources should be shared in the community.

All applications will go through an eligibility check . Following this, all successful applicants will be invited to give a 5-minute pitch on their project idea at a community event to an audience made up of local stakeholders, community representatives from each organisation, and a young people’s group. A maximum of two people from each applicant organisation will be invited to attend.

After the pitches, there will be a discussion on potential match making and partnership working. All individuals in attendance will be given three votes for the projects they would most like to see in the community. After the event, votes will be counted and then groups will be informed of decisions and potential partnerships.

We believe this offers a fair way of community decision making and identifying opportunities for working together.

Timescale

Date	Action
Monday 19 August	Applications Open
Thursday 12 September 12:00pm	Online questions and advice session In person questions and advice session at Garnethill Multicultural Centre
Friday 13 September 6:00pm	Invites sent out for PB event
Monday 16 September	Deadline for applications
Monday 7 October	Participatory budgeting event
Wednesday 23 October (TBC)	Applicants formally notified
Friday 25 October	

This scheme is to support activities delivered between **December 2024 and May 2025**. Please note, grants are not given retrospectively. We are unable to support activities that have already taken place, or that start before a decision has been made on your application.

Access and Participation

Applicants must be able to demonstrate that they have an open access/equal opportunities approach towards participation within their activities. Applicants are required to take reasonable steps to ensure their activities can be made available for as broad a range of people as possible and that positive measures are put in place to remove any barriers to access.

Access Support for Applicants

We will accept applications as video files or voice recording, which will later be transcribed, if this is more accessible for you.

If you plan on submitting your application as a video or voice recording, would like your application translated, or have access needs you would like to discuss, please email: amcv@glasgowlife.org.uk.

There will be two opportunities to speak with a Glasgow Life producer about the grant scheme and ask questions on the following dates.

- Thursday 12th September at 12:00pm online via Teams
- Monday 16th September at Garnethill Multicultural Centre at 6:00pm

Please email amcv@glasgowlife.org.uk to book on or express interest in joining either discussion dates.

How to Apply

Completed applications should be email to amcv@glasgowlife.org.uk with the title “Community Heritage Grant: Uncovering Sauchiehall Street” – GROUP NAME” by **Monday 7 October 2024 mid-day (12:00)**.

Incomplete applications will unfortunately not be eligible. Applications should be submitted by email by the closing date and not posted. Keep copies of your application and supporting documents. When submitting your application, please ensure you send it as an **email attachment** rather than via a web hosting service (Google.docs, iCloud etc). Please note, we are unable to accept documents in a **Zip File**.

Closing Date

The closing date is **Monday 7 October 2024 mid-day (12:00)**.

We are unable to accept late applications. If you submit your application after the closing date it will not be considered. Your application will be acknowledged within five working days, if you don't receive an email acknowledging receipt of your application, please contact us.

Privacy Notice

The Glasgow Life Privacy Notice forms part of these guidelines and relates to the information you provide in your application and how Glasgow Life process it. The form asks for personal details about you, individuals within your organisation and people working on the project. By signing the form, you are confirming that you have the authority to provide these details on behalf the named individuals. You should read this notice before submitting your application <https://www.glasgowlife.org.uk/the-small-print/privacy-glasgow-life>

If you have any general enquiries, please email amcv@glasgowlife.org.uk and a member of the team will contact you.

